

**JOB DESCRIPTION**  
Presbyterian Mo-Ranch Assembly  
Hunt, Texas

**JOB TITLE:** Head Lifeguard  
**DEPARTMENT:** Facilities  
**REPORTS TO:** Facilities Director  
**FLSA DESIGNATION:** Non-Exempt; Seasonal

---

**MO-RANCH MISSION STATEMENT**

*The mission of Presbyterian Mo-Ranch Assembly is to foster growth in God through Jesus Christ by sharing its unique living, learning, Christian environment.*

**OBJECTIVE OF JOB**

To provide a safe, clean, and supervised environment at the swimming pool and designated riverfront areas for guests and staff to enjoy water and swimming-related activities.

**ESSENTIAL JOB FUNCTIONS**

1. Provide orientation, training and follow-up procedures for Mo Ranch lifeguards.
2. Be responsible for enforcing waterfront guidelines with guest and staff.
3. Ability to handle and/or mediate staff conflicts and disagreements among lifeguards.
4. Monitor activity in the assigned area to prevent accidents and provide assistance to swimmers and those within the area.
5. Control and maintain order in the assigned area.
6. Perform rescue when danger may exist and/or persons may be in distress.
7. Perform first aid or cardiopulmonary resuscitation as needed.
8. Provide courtesy and respect to all guests.
9. Maintain a clean and safe area to which assigned.
  - a. Always keep area free of articles, equipment, trash and other items that may cause accidents or injury.
  - b. If necessary, sweep and/or rake to keep area clean and neat.
10. Keep & maintain equipment in good repair and good working condition, including proper display and storage of equipment and supplies. Let supervisor know in advance of any problems.
11. Assist in maintaining cleanliness of pool and contact Maintenance Dept. for chemical testing and control.
12. Keep in good mental and physical condition.
13. Adhere to the general employment policy of Mo-Ranch.
14. Swim 500 yards continuously using at least 200 yards of front crawl and breaststroke.
15. Surface dive 9 feet and recover 10lb diving brick.
16. Surface dive 5 feet and swim 15 yards underwater
17. Tread water for one minute
18. Be able to withstand 6 or more hours of outside temperatures of 100 degrees or more.
19. Conduct swim checks for summer camps and youth conferences.
20. Keep first aid kit supplied
21. Assist with scheduling.
22. Responsible for assigning daily lifeguard duties.
23. Other duties and responsibilities as may be assigned.
24. This position requires regular and predictable attendance as an essential function of the job.

**QUALIFICATIONS**

1. Have and maintain current Red Cross Lifeguard Training, Standard First Aid, and CPR for the Professional Rescuers certifications.
2. Previous lifeguard experience: minimum of three years.
3. Ability to maintain control of assigned area.
4. Must meet the physical requirements and be able to perform the required duties of the position.
5. Must be able to provide courteous and friendly service to guests at all times.
6. Must be able and willing to work a flexible schedule during the summer months during the assigned hours, including weekend and holiday duty.
7. Patience, tact, and diplomacy.
8. Good self-confidence and self-esteem.
9. Must have reliable transportation.
10. Maintain a neat a clean appearance. Approved dress must be worn at all times while on duty.

**OTHER**

This is not necessarily an exhaustive list of all responsibilities, skills, duties, requirements, efforts, or working conditions associated with the job. While this job description is intended to be an accurate reflection of the current job, management reserves the right to revise the job, work schedule, and/or to require that other or different tasks be performed when circumstances change (e.g., emergencies, changes in personnel, workloads, rush jobs, or technological developments).

**ACKNOWLEDGEMENT**

I hereby acknowledge that I have read and understand the above and agree to abide by the duties and responsibilities of my position and this job description. Further, I agree this does not imply an employment contract and this agreement is in effect and in accordance with personnel policy. My employment may be terminated at any time with or without cause.

---

Employee Signature

---

Date