JOB DESCRIPTION

Presbyterian Mo-Ranch Assembly Hunt, Texas

JOB TITLE: Ropes Course Coordinator

DEPARTMENT: ELP

SUPERVISOR: Director of Summer Camp and Adventure Programmer

FLSA CLASSIFICATION: Exempt JOB CODE: Seasonal Full Time

MO-RANCH MISSION STATEMENT

The mission of Presbyterian Mo-Ranch Assembly is to foster growth in God through Jesus Christ by sharing its unique living, learning, Christian environment.

OBJECTIVE OF JOB

To be a positive Christian role model and supervise and teach youth in various outdoor activities while living with and caring for them.

Essential Job Functions:

- 1. Deliver a fun adventure challenge program to campers.
 - Evaluate adventure challenge abilities of campers and staff.
 - Deliver progressive adventure challenge program activities.
 - Evaluate the success of the adventure challenge programs and the development of the campers' abilities and skills in adventure challenge.
- 2. Ensure that camp staff and campers know and follow safety and educational procedures in adventure challenge.
 - Assist the Outdoor Adventure Programmer in the implementation of staff training for adventure challenge activities.
 - Provide guidelines for a program utilizing the initiatives and the challenge course.
 - Ensure campers and staff follow safety procedures for adventure challenge activities.
- 3. Assist in the management and care of the physical facilities and equipment at ropes course.
 - Conduct daily check of area and equipment for safety, cleanliness, and good repair.

Other Job Duties:

- Participate enthusiastically in all camp activities, planning, and leading those as assigned.
- Participate as a member of the camp staff team to deliver and supervise evening programs, special events, overnight, and other all-camp activities and camp functions.
- Assist in the planning of any special events on or near the waterfront.

Relationships:

Program Specialists often have direct relationships with the counseling staff and may actually serve as a Counselor with a camper group when not on duty during adventure challenge activities.

SUPPORTIVE JOB FUNCTIONS

- 1. Follow Mo-Ranch Summer Camps policies and procedures pertaining to smoking, and abstaining from the use of alcoholic beverages and drugs.
- 2. Encourage respect for personal property, camp equipment, and Mo-Ranch facilities.
- 3. Manage personal time off in accordance with camp policy.

SPECIFIC JOB KNOWLEDGE, SKILL, AND ABILITY

1. Possess the strength and endurance required to maintain constant supervision of campers.

- 2. Ability to assist campers in an emergency (fire, flood, evacuation, illness or injury).
- 3. Ability to accept supervision and guidance.
- 4. Ability to relate to one's peer group.
- 5. Requires standing, sitting, repetitive motions, hearing, and visual acuity.
- 6. Training and experience in a variety of program activities offered at the camp.
- 7. Ability to schedule and supervise staff.

QUALIFICATIONS

- 1. Completion of your freshman year in college or 19 years of age or older.
- 2. Previous experience working on a ropes course.
- 3. Current certification in CPR and First Aid required.
- 4. Experience working with children and youth in an outdoor setting preferred.
- 5. Enthusiasm, sense of humor, patience, and self-control.
- 6. Must be able to lift and carry a minimum of 50 pounds. Ability to hold, support and safely lower persons up to 250 pounds.
- 7. Experience in supervising others, especially peers is desirable.

GROOMING AND UNIFORM

All employees must maintain a neat, clean and well-groomed appearance. Distinctive dress (uniform) must be worn at all times while on duty.

OTHER

This is not necessarily an exhaustive list of all responsibilities, skills, duties, requirements, efforts or working conditions associated with the job. While this job description is intended to be an accurate reflection of the current job, management reserves the right to revise the job, work schedule, and/or to require that other or different tasks be performed when circumstances change (e.g., emergencies, changes in personnel, workloads, rush jobs, or technological developments).

ACKNOWLEDGEMENT

I hereby acknowledge that I have read and understand the above and agree to abide by the duties and responsibilities of my position and this job description. Further, I agree this does not imply an employment contract and this agreement is in effect and in accordance with personnel policy. My employment may be terminated at any time with or without cause.

Employee Signature	Date	
Print Employee Name		