

## **JOB DESCRIPTION**

Presbyterian Mo-Ranch Assembly  
Hunt, Texas

**JOB TITLE:** Artist in Residence Camp Counselor  
**DEPARTMENT:** ELP  
**SUPERVISOR:** Director of Summer Camp  
**FLSA CLASSIFICATION:** Exempt  
**JOB CODE:** Seasonal Full-Time

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### **MO-Ranch Mission Statement:**

*The mission of Presbyterian Mo-Ranch Assembly is to foster growth in God through Jesus Christ by sharing its unique living, learning, Christian environment.*

### **MO-Ranch Summer Camps Mission Statement:**

*The mission statement for Mo-Ranch Summer Camps is to serve the Lord Jesus Christ by encouraging spiritual growth in a Christian camping ministry with special emphasis on relationships and discipleship through quality recreational and educational programs.*

### **Objective of the Job:**

To be a positive Christian role model and supervise and teach youth ages 8-18 in forms of art such as: pottery, printmaking, painting, jewelry and textiles.

### **Essential Job Functions:**

1. Carry out the policies for supervision of camper health and safety.
2. Be able to relate the Bible and the Christian faith to a variety of ages in a fun and challenging way and nurture the spiritual growth of each camper.
3. Help each camper meet the goals established by Mo-Ranch Summer Camps for camper development.
4. Develop opportunities for interaction between campers and staff
5. Provide opportunities for the group that each camper may experience success during camp.
6. Provide opportunities for discussion of individual or group problems or concerns.
7. Guide unit and individual campers in participating successfully in all aspects of camp activities.
8. Set a good example for campers and others including cleanliness, punctuality, sharing chores, honesty and sportsmanship.
9. Maintain good public relations with campers' parents, and the Mo-Ranch staff.
10. Assist in evaluating the Summer Camp Art Program with suggestions for the following season.
11. Ability to stand and work for extended periods of time, under various weather conditions.
12. Ability to work under various environmental conditions, including extremes of heat (100 degrees or better).

13. This position requires regular and predictable attendance as an essential function of the job.

### **Supportive Job Functions:**

1. Instruct campers in the event of any emergency and know emergency procedures such as fire drills, evacuating the dorm/cabin, inclement weather and flooding.
2. Prepare for and actively participate in staff training and staff meetings
3. Follow Mo-Ranch Summer Camps policies and procedures pertaining to smoking, and abstaining from the use of alcoholic beverages and drugs.
4. Encourage respect for personal property, camp equipment, and Mo-Ranch facilities.
5. Manage personal time off in accordance with camp policy.
6. Coordinate art projects and utilize the expertise of the Program Director for the Arts.

### **Expectations for Artist in Residence Camp Counselor:**

1. Organize and maintain an art room.
2. Understand and be able to utilize various mediums.
3. Will be able to incorporate and speak about the Principles and Elements of Design in every project.
4. Will know how to present a lesson and follow it through.
5. Be spontaneous about lesson changes if necessary. For example: time, materials, weather, ideas and space changes as needed.
6. To be able to incorporate the Ecology and Environment of Mo-Ranch.
7. Work with the Program Director for the Arts, and others, in coming up with meaningful projects.
8. Understand the age groups and abilities of the campers and will gently encourage them to try new things.
9. Will be able to keep track of supplies and use them in a thoughtful manner.
10. Work with other counselors to document what the campers accomplish and keep track of the art work the campers make and will bring home.

### **Specific Job Knowledge, Skill and Ability:**

1. Posses the strength and endurance required to maintain constant supervision of campers.
2. Ability to assist campers in an emergency (fire, flood, evacuation, illness or injury).
3. Ability to accept supervision and guidance.
4. Ability to relate to one's peer group.
5. Requires standing, sitting, repetitive motions, hearing, and visual acuity.

### **Qualifications:**

1. Completion of your freshman year in college or 19 years of age or older.
2. Experience working and teaching children and youth.
3. Current certification in CPR and First Aid required.
4. Enthusiasm, sense of humor, patience, and self-control.
5. Must be able to lift, push, pull, and carry a minimum of 50 pounds.
6. Preferably working towards or completed an Art Major or Minor.

**OTHER:**

This is not necessarily an exhaustive list of all responsibilities, skills, duties, requirements, efforts or working conditions associated with the job. While this job description is intended to be an accurate reflection of the current job, management reserves the right to revise the job, work schedule, and/or to require that other or different tasks be performed when circumstances change (e.g., emergencies, changes in personnel, workloads, rush jobs, or technological developments).

**Acknowledgment:**

I hereby acknowledge that I have read and understand the above and agree to abide by the duties and responsibilities of my position and this job description. Further, I agree this does not imply an employment contract and this agreement is in effect and in accordance with personnel policy. My employment may be terminated at any time with or without cause.

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Employee Signature

\_\_\_\_\_  
Date

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Print Employee Name