



Mo-Ranch Summer Camp Policies and Procedures

Communicable Diseases and Contagious Illnesses

Partnering with Mo-Ranch Summer Camp Families:

Prior to Mo-Ranch Summer Camp starting, we want to be mindful of everyone's camp experience regarding their health and well-being. We ask that all Mo-Ranch Summer Camp families be considerate of your child's exposure to large group gatherings or areas of increased risk of community spread prior to camp. As with any summer camp, there is an inherent risk of injury and illness associated with Mo-Ranch Summer Camp programming. With our current situation, we are taking several precautions regarding communicable diseases at Mo-Ranch Summer Camp. The following information will outline recommendations and guidelines that have been put in place by Mo-Ranch Summer Camp based on recommendations with the Centers for Disease Control and Prevention (CDC), American Camp Association (ACA) and Texas Department of State Health Services (DSHS).

Before Mo-Ranch Summer Camp Starts:

Self-Screening: Based on recommendations of the CDC and ACA, campers who may be immunosuppressed, have diabetes or have severe asthma should consult with their primary care physician before considering Mo-Ranch Summer Camp for the summer of 2021. If, by chance your primary care physician does not recommend Mo-Ranch Summer Camp for your child, please contact our office about options pertaining to cancellations, transferring your registration to 2022, refunds or donations to the Mo-Ranch Summer Camp program.

- ◆ *We also ask that our families be mindful of any family members at home who may be high-risk in deciding about Mo-Ranch Summer Camp attendance. High-risk individuals include those with, but not limited to; heart issues, adults over 65 living in the home, diabetes, cancer or weakened immune systems. Again, if the summer of 2021 is not the best option, please contact us about a deferral to 2022.*

All families will be required to monitor their child(ren) for 14 days and conduct pre-screening activities such as:

- ◆ Taking and recording your child(ren)'s temperature and travel log for 14 days prior to their respective session to be submitted upon arrival. Mo-Ranch cannot admit campers without a completed temperature & travel log.
- ◆ Self-screening for the presence of symptoms (fever of 100.4° or greater, cough, shortness of breath, diarrhea, fatigue, headache, muscle aches, nausea, loss of taste smell, sore throat, vomiting, etc.) within two weeks of arrival.
- ◆ If anybody in the home has had any associated symptom of COVID-19 within two weeks of arrival, please contact our office to evaluate the best option for everyone's health and wellness. Options may include a negative PCR test within 3-5 days of arrival, session transfer or cancellation based on session timing and availability.

Opening Day

Please be aware that the procedures for our Opening Day & Closing Day programs have changed based on recommendations of the CDC for camper, parent and staff well-being. Any future changes will be communicated through our Office Manager/Registrar.

Based on the provided guidelines, we have made the determination that campers who require communal travel (flights, buses, group travel) should defer their Mo-Ranch Summer Camp attendance to 2022 for the health and safety of all parties involved.



Registration window: 2-4 p.m.: In order to limit large gatherings and exposure to our living quarters, our opening day process will be adjusted for the care of our camper families, campers and staff. Mo-Ranch Summer Camp will require all campers to be transported by personal vehicle with their parent or guardian to verify health history and cover our screening procedures.

- ◆ You will receive a specific timeframe to bring your camper based on their age and group from our camp registrar between 2 and 4 p.m. Campers who have siblings will be allowed to check-in together, based on the oldest camper's time-frame. All registration will take place in the Youth Plaza driving loop. All vehicles should drive towards our waterfront parking lot to make loop back towards the Youth Plaza. Vehicles that arrive early will be asked to wait in the waterfront parking lot until their assigned registration time. A public bathroom will be available in the next to the classroom building.
 - Parents and children will stay in their vehicles throughout the registration process.
 - Your first stop will be with our health assistant as they log your camper's temperature with an infrared thermometer.
 - Next, each camper family will go through a screening process with general questions about the camper/s' health with our health manager.
 - **Each camper family must submit a pre-screening form and temperature log to our registrar upon arrival.** *Failure to provide these two forms will result in our staff not being able to accept your camper. These forms can be found on the Forms Dashboard in CampMinder, as well as in the back of the Parent Packet.*
- ◆ Please pack medications separate from the camper belongings, as our health manager or health assistant will take medications during this check-in. Please remember that all medications must be in their original bottle or box and be prescribed specifically to the individual child.
 - Our registrar will then work with each parent to ensure that all camper forms have been completed and submitted prior to arrival. All forms can be found on our Forms dashboard in CampMinder.
 - Once the screening and registration process is complete, our staff will then disinfect your camper's trunk/baggage, unload the camper's belongings and load them on to a trailer, where we will transport them to Loma Linda.
- ◆ In order to minimize contact with staff, we kindly ask that parents stay in their vehicles to say goodbyes as we load belongings onto the trailer and each camper goes through the lice-screening station. Any camper who does have lice will be required to be treated by the camper parent/guardian at home and cleared before coming to summer camp.
- ◆ Campers will congregate with their counselor to start their name games as the rest of their group arrives.
- ◆ Once all campers from the specific group have arrived, they will then walk towards Loma Linda with their counselors.
 - Additional counselors will be waiting at Loma Linda to help your camper set up their living space. If by chance your camper may have forgotten something in the vehicle, please drop the item off at our front desk in the Mabee Lobby, and our leadership staff will deliver it to your camper.

Bunk Requests: We work to accommodate bunk requests but cannot guarantee all requests to keep our groups consistent with ages, with no greater than a one-year age gap. Bunk requests must be submitted seven days prior to the attending session.

- ◆ *If your camper does not get all their bunk requests, we ask for your support in the opportunities to make new friends at camp! Our hope is to give each camper an opportunity to build confidence and self-esteem in a camp setting. We have found that when parents are supportive in setting expectations for their experience, campers are more willing and open to new friendships!*

Due to the dormitory-style setup of Loma Linda for camper lodging and bathing, as well as the wide-range of ages in each living space, all dormitory assignments are based on each camper's gender at birth.



Bookstore: Each group will have the opportunity to go to the bookstore one time during the session. After your camper is registered and dropped off at the Wynne-Flato Lobby, you will be able to drive to the main lobby and stop at the bookstore to deposit at least \$25 directly into your camper's store account. Do not take your camper to the bookstore prior to registration. Campers are not allowed to bring cash to Mo-Ranch Summer Camp. Please prepare your child for their visit to the bookstore and discuss the amount you deposited into their account. Our counselors and bookstore manager will work with them to spend within their limit on their trip to the store. If your camper forgets an essential item such as toothpaste or other toiletries, they will be available for purchase in the store, along with numerous summer camp shirts, souvenirs and keepsakes.

- ◆ *Any funds not used from the camper's store account by the end of the camp session will be donated to the camper scholarship fund.*

Closing Day

Closing Day window: 9 – 11 a.m.: Like Opening Day, we will work with our families to keep large group gatherings to a minimum. The Mo-Ranch Summer Camp awards ceremony will take place on Friday night during our closing campfire. Parents will receive designated times to pick-up their camper and belongings between 9 and 11 a.m. at the Wynne-Flato parking lot on the closing Saturday of their respective session based on their age and group. The office manager/registrar will communicate pick-up times for all campers. *Campers who have siblings will be allowed to check-out together with the earliest pick-up time.*

- ◆ All campers will walk by a Lost & Found and Arts & Crafts table for any items they may have left behind. Counselors will load your camper's belongings, so you do not have to leave your vehicle. We ask that reunions stay in the vehicle to respect social distancing during this time.

Early Bird Registration

Our registrar will be at the closing day pick-up site to get your camper registered for 2022! Please feel to contact us prior to closing day if you choose to keep this process expedited.

Cancellation Policy

Any cancellations due to medical reasons should be done at least three weeks prior to the attending session to be eligible for a refund. Please connect with the Mo-Ranch office manager/registrar about our cancellation policy for the summer of 2021.

Camper Behavior

All campers will be instructed on our behavior and safety rules on the first day of camp. All campers and their parent/guardian must sign the Covenant of Conduct form prior to registration. Counselors are trained to handle behavior problems with positive reinforcement, redirection and consequences appropriate to the camper's behavior and age level. Corporal punishment is not allowed at Mo-Ranch Summer Camp. **All instances requiring disciplinary action are recorded by the counselor and the camper.**

- ◆ Parent phone calls will be made depending on the severity of a situation or repeated acts requiring disciplinary action.
- ◆ Should a camper exhibit repeated episodes of disruptive, unsafe or violent behavior that is not corrected with positive behavior management, his/her parent or guardian will be asked to pick up or arrange for the camper to be picked up from Mo-Ranch immediately. No refunds will be given under these circumstances.



Health & Safety

All information on the health history and parent questionnaire forms will be kept strictly confidential and is requested solely for the purpose of providing your camper with the best care possible. Please fill out a new health form annually to keep us updated of any changes. The more information you give on your parent & camper questionnaires will help our staff to customize an experience based on the needs of your child. Please ensure that you provide Mo-Ranch with copies of your camper's insurance policy card.

- ◆ **In concordance with the ACA standards, Mo-Ranch is required to have a physical or well-check on file for each camper that has been completed within the past 24 months of the session attending. You have the ability to connect with your school or doctor and have them fax this information to Mo-Ranch, so you don't have to make a new appointment if the current physical/well-check is within the required time frame.**
 - *Camper will not be allowed at camp unless their medical forms have been completed and received.*

Sickness at Mo-Ranch Summer Camp

Mo-Ranch Summer Camp follows a standard of care based on the recommendations of our camp doctor; Dr. J. Christopher Meriwether based out of Kerrville. Bruises, cuts, scrapes and minor illnesses will be treated by our health manager on property, or if required, we will consult with the doctor via an office or video visit. Please encourage your camper to communicate with his/her counselors if he/she feels ill while at camp.

- ◆ In the event of a contagious illness at Mo-Ranch Summer Camp, our protocol is structured to isolate, confirm, respond and remove the impacted person. If a camper does present a fever greater than 100.4°, a family member or guardian will be called to pick up the child to be seen by a family practitioner within eight hours.
 - Based on the DSHS requirements, if any member of the Mo-Ranch Summer Camp program does present a positive test for a contagious illness like COVID-19, we may be required to end a Mo-Ranch Summer Camp session/s for a disinfecting and quarantine period.
 - Based on state guidelines, the minimum time-frame for disinfecting and staff quarantine would 14 days from the positive test. In the event of a contagious illness with a child after summer camp ends, parents should call the camp office so we can begin the process of involving the state health department for contact tracing within the cohort group, staff members and attending campers.
 - Once Mo-Ranch Summer Camp ends, a recommendation in the camping industry is to limit exposure to other children or adults for two weeks after their Mo-Ranch Summer Camp experience. While we pray, hope and expect to have a healthy summer, our thoughts must be with the health and safety of our families. If there are any sicknesses that become prevalent within a 5-7 day window, please contact the camp office.

2021 Health & Wellness Updates

Daily Screenings

Mo-Ranch Summer Camp has a daily camper check-in with our counselors called a hygiene sheet. Our summer staff will constantly be monitoring their campers and frequently asking "How are you feeling?" to ensure the health and well-being of our campers. Our staff will be trained on monitoring our campers for any abnormal behaviors and symptoms associations with communicable diseases.

- ◆ Our health manager will also be doing daily & randomized temperature checks as a part of their daily rotation.

Facility Cleanliness

Every cabin and bathroom are rigorously cleaned by our Mo-Ranch Summer Camp counselors and campers according to our disinfectant protocol set by the CDC and ACA. Our cleaning procedures include daily checklists that are monitored for accountability by our leadership and housekeeping staff. Cabin air filters are checked weekly and changed periodically by our maintenance staff.

- ◆ Bathrooms are sanitized and disinfected with increased frequency throughout the day by campers and counselors.



Camper Hygiene

A major part of sustaining the health and care of all who enter our program is camper awareness. For this reason, we ask that our parents and guardians teach and coach their children about healthy hygiene practices, including showering, brushing teeth, washing hands, not sharing food and drinks and respecting physical distancing in the Mo-Ranch Summer Camp setting.

- ◆ Camper hygiene will be covered during our opening campfire and throughout our daily programs, but we encourage our families to teach healthy practices as early and often as possible.

Masks at Camp

At Mo-Ranch, we will work to “Love our Neighbor.” We will wear masks at any point and place where we cannot physically distance in a stationary location or program. This includes our indoor and outdoor programs. Please work with your camper on mask expectations at summer camp.

- ◆ Campers will not be required to wear masks in high-activity programs or sports when they are with their group or cohort, yet will be required to wash/sanitize their hands before and after participation.
- ◆ In the cabin, campers are not required to wear their masks when they are laying or sitting in their own bed, but if they choose to play or gather on the floor space, they will be required to put their masks on.
- ◆ Each camper should pack at minimum, seven (7) properly fitted masks or facial coverings. Please refrain from sending neck gaiters, as the single-layer material is not a recommended option for use.
 - Campers and staff who choose to disregard this policy set by our facility is subject to disciplinary action, up to dismissal from the camp program. No refunds will be given under these circumstances.

Social Distancing at Camp

Mo-Ranch Summer Camp is a great place to come together as a community. As you may be aware, Mo-Ranch Summer Camp does not always allow for “social distancing” because of the nature of what we do. We do life together. We play hard. We connect in God’s creation. With the understanding that we may not always be six feet apart, there is always an inherent risk for injuries and common sicknesses as we spend time together.

- ◆ The CDC and ACA have recommended “family groups” to stay together during activities and programming. Mo-Ranch Summer Camp programming has been operating on this guideline for years as we keep our counselors and campers together for activities throughout the day. These “family groups” include male & female campers of similar ages as well as the cabin structure.
 - **Cabins** –Following set guidelines, we will do our due diligence to respect social distancing in the cabin by having campers be arranged in bunks “head-to-toe” style to offer six-feet of personal space. Campers should not share belongings or sit on other campers’ beds during their stay at camp.
 - **Activities** – A vast majority of our activities are outdoors which will allow our campers to be spread out. Activities that require multiple family groups being in the same area will require our staff and campers to wear cloth coverings to reduce germ transmission. This includes but is not limited to masks and/or bandana coverings.
 - Based on information provided, while these family groups are at activities, they will only need to wear facial coverings when they are in locations/buildings where social distancing is not possible.
 - **Meals** - Mo-Ranch Summer Camp is working to “spread it out” for arrival and departure times of meals. Our dining staff will be working with us to serve all meals to avoid self-serve buffet.
 - **Evening Programs** – Mo-Ranch hired specialty staff called the “program team” that were specifically tasked with putting together evening programs that allow for dispersion among the campers, all while being fun and intentional. Family groups will stay together during these programs.

Staff Management

We are extremely blessed to have a group of dedicated servant-leaders that are focused on the mission of Mo-Ranch. Counselors will have one supervised trip away from camp after each session ends, with on-site time off during the week.